



POLK COUNTY COMMISSIONERS COURT

March 27, 2001

10:00 a.m.

2001-028

VOL. 47 PAGE 389

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda topics

1. CALL TO ORDER.
 2. PUBLIC COMMENTS.
 3. INFORMATIONAL REPORTS.
 - A. APPROVE PROCLAMATION FOR GOODRICH BASKETBALL STATE CHAMPIONSHIP 2000-2001.
 4. APPROVAL OF MINUTES of the Meeting of March 2, 2001 (Special) and March 9, 2001 (Regular).
- OLD BUSINESS
5. CONSIDER INTERLOCAL AGREEMENT BETWEEN DETCOG AND POLK COUNTY REGARDING THE TRANSFER OF OWNERSHIP OF ADDRESSING MAINTENANCE EQUIPMENT.
 6. CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES: (Pct. 1) Lot 521, Foresters Retreat #3; Lot 644, Foresters Retreat #3
- NEW BUSINESS
7. CONSIDER RENEWAL OF INMATE MEDICAL SERVICES CONTRACT.
 8. CONSIDER RENEWAL OF AGREEMENT WITH HARRIS COUNTY FOR AUTOPSY SERVICES.
 9. CONSIDER APPROVAL OF SHERIFF'S REQUEST TO SUBMIT FUNDING APPLICATION FOR COPS MORE 2001 PROGRAM.
 10. CONSIDER APPROVAL OF LOCAL EMERGENCY PLANNING COMMITTEE DEVELOPMENT GRANT REQUEST TO TEXAS DEPARTMENT OF HEALTH.
 11. CONSIDER APPOINTMENT OF CITIZENS ADVISORY COMMITTEE FOR REDISTRICTING.
 12. CONSIDER APPROVING ORDER DECLARING SURPLUS PROPERTY.
 13. CONSIDER APPROVAL OF CONTRACT FOR LANDMAN SERVICES RELATING TO TITLE SEARCH FOR POLK COUNTY SCHOOL LANDS IN THROCKMORTON & BAYLOR COUNTIES.
 14. CONSIDER APPROVAL TO ACCEPT CERTAIN ROADS IN TWIN HILLS COVE SUBDIVISION (PRECINCT # 1) FOR COUNTY MAINTENANCE, AS FOLLOWS; DEER RIDGE DR. - 4,224 FT. AND FOX RUN - 550 FT., CONTINGENT UPON PROPERTY OWNER FUNDING OF COST ASSOCIATED WITH MEETING MINIMUM ROAD REQUIREMENTS.
 15. CONSIDER APPROVAL OF BUDGET AMENDMENTS.
 16. CONSIDER APPROVAL OF SCHEDULES OF BILLS.
 17. APPROVE PERSONNEL ACTION FORMS.

EXECUTIVE SESSION

DISCUSSION OF PERSONNEL MATTERS AS AUTHORIZED BY GOV'T CODE §§551.074

ADJOURN

FILED AND RECORDED
 OFFICIAL PUBLIC RECORDS
 POLK COUNTY, TEXAS
 2001 MAR 21 AM 9:50
 Barbara Middleton
 COUNTY CLERK, POLK COUNTY, TEXAS

Posted: March 21, 2001

Commissioners Court of Polk County, Texas

By: John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public at all times on Wednesday, March 21, 2001 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON, COUNTY CLERK

BY Deputy
SHARON JORDAN



March 27, 2001
10:00 a.m.

COMMISSIONERS COURT
of Polk County, Texas
County Courthouse, 3rd floor
Livingston, Texas

ADDENDUM to Posting # 2001-028

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for March 27, 2001 at 10:00 A.M.

AMEND TO ADD;

- 18. CONSIDER APPROVAL OF SHERIFF'S DEPARTMENT REQUEST FOR DRUG SIEZURE FUND EXPENDITURE OF \$2,130.00 FOR K-9 EQUIPMENT.
- 19. CONSIDER APPROVAL OF AMENDMENT TO COUNTY DRUG TESTING POLICY.
- 20. DISCUSS AND CONSIDER ANY NECESSARY ACTION RELATING TO AN INCREASE IN THE COUNTY'S "OVER 65 HOMESTEAD EXPEMTION"

Dated: Friday, March 23, 2001

Commissioners Court of Polk County, Texas

By: John P. Thompson
John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday, March 23, 2001 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting

BARBARA MIDDLETON, COUNTY CLERK

BY: Barbara Middleton, Deputy

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
COUNTY CLERK, POLK CO.
2001 MAR 23 PM 4:15
Barbara Middleton
BARBARA MIDDLETON
COUNTY CLERK, POLK CO.

STATE OF TEXAS)

DATE: MARCH 27, 2001

COUNTY OF POLK)

REGULAR MEETING - CALLED
Commissioner Smith - Absent

**"COMMISSIONERS COURT"
AGENDA #2001-028**

BE IT REMEMBERED ON THIS THE 27th DAY OF MARCH, 2001
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR"
CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS
PRESENT, TO WIT:

JUDGE JOHN P. THOMPSON, PRESIDING.

BOB WILLIS - COUNTY COMMISSIONER PCT#1, JAMES J. "Buddy" PURVIS
COUNTY COMMISSIONER PCT #3, R.R. "Dick" HUBERT - COUNTY COMMISSIONER
PCT #4, BARBARA MIDDLETON- COUNTY CLERK & BILL LAW- COUNTY AUDITOR,
THE FOLLOWING AGENDA ITEMS, ORDERS, AND DECREES WERE DULY
MADE, CONSIDERED & PASSED.

1. WELCOME AND CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT
10:00 A.M.

OPENING PRAYER WAS DELIVERED BY H. E. STRIEDEL OF SAM HOUSTON
ELECTRIC CO-OPERATIVE.

2. **PUBLIC COMMENTS:**

- A. DON SCHMIDT OF SHELTER COVE PROPERTY OWNERS ASSOCIATION
REQUESTED THE COURT CONSIDER THE WAIVER OF FEES FOR A
CONTAINER (FROM WASTE MANAGEMENT) FOR NEIGHBORHOOD CLEAN
UP, APPROXIMATELY (2) TIMES PER YEAR.

3. **INFORMATIONAL REPORTS:**

- A. "PROCLAMATION" WAS READ ALOUD BY JUDGE JOHN P. THOMPSON;
MOTIONED BY BOB WILLIS, SECONDED BY R.R. "Dick" HUBERT, TO
APPROVE "PROCLAMATION" HONORING GOODRICH HIGH SCHOOL
BASKETBALL STATE CHAMPIONSHIP 2000-2001, DIVISION IA.
ALL VOTING YES. (SEE ATTACHED)
- B. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY R.R. "Dick" HUBERT
APPROVE "RESOLUTION" HONORING QUENTIN PURVIS, RETIRING
FROM THE DISTRICT ATTORNEY'S OFFICE WITH 18-YEARS SERVICE
TO THE COUNTY.
ALL VOTING YES. (SEE ATTACHED)
- C. JAMES RICHARDSON- WASTE MANAGEMENT DEPT. GAVE A MONTHLY
REPORT (FEBRUARY) ON REVENUES. HE INFORMED THE COURT ON THE
FILING PROCEDURES TO TNRCC-AUSTIN FOR PERMIT MODIFICATION.
- D. JUDGE THOMPSON INFORMED THE COURT THAT COMM. SMITH IS ABSENT
BECAUSE HIS FATHER IS ILL IN THE HOSPITAL & PERSONNEL DEPT.
BETTY RUNDELL'S HUSBAND (E.C. RUNDELL) IS ALSO IN HOSPITAL IN
LUFKIN.

- E. MIKE NETTLES - SHERIFF'S OFFICE CHIEF DEPUTY, GAVE A REPORT ON MAINTENANCE PROGRAM FOR SHERIFF'S DEPT. VEHICLES.
- F. COMMISSIONER HUBERT ANNOUNCED THE ANNUAL COUNTY SURPLUS AUCTION BEING HELD IN CORRIGAN ON APRIL 7th, 2001 AT 10:00 A.M. PUBLIC WILL BE ABLE TO PREVIEW ALL ITEMS AFTER 12:00 NOON ON FRIDAY, MARCH 29th, 2001.
- G. JUDGE THOMPSON REPORTED ON A PREVIOUS MEETING HELD RECENTLY CONCERNING FORMATION OF "GROUND WATER UTILITY DISTRICT". HE HAS RECEIVED (3 LETTERS) CONCERNING THIS ISSUE. TWO IN FAVOR OF IT AND ONE AGAINST. THERE IN NOT ENOUGH INTEREST IN PRESENTING THIS TO THE LEGISLATURE AT THIS TIME.
- H. EMILY BANKS - POLK COUNTY ENTERPRISE REPORTER, RECOGNIZED A GROUP IN THE AUDIENCE - AS THE CURRENT CLASS LEADERSHIP POLK COUNTY FROM THE CHAMBER OF COMMERCE. SHE ALSO MENTIONED THERE WILL BE A RECEPTION THIS AFTERNOON - 3:00 to 5:00 PM IN COMMISSIONER COURTROOM FOR RETIREE - QUENTIN PURVIS.
4. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, TO APPROVE MINUTES FOR MEETINGS OF MARCH 2, 2001 (SPECIAL) AND MARCH 9, 2001 (REGULAR) WITH NOTED CORRECTIONS. ALL VOTING YES.
5. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY R.R. "Dick" HUBERT, APPROVE INTERLOCAL AGREEMENT BETWEEN DETCOG AND POLK COUNTY REGARDING THE TRANSFER OF OWNERSHIP OF ADDRESSING MAINTENANCE EQUIPMENT. ALL VOTING YES. (SEE ATTACHED)
6. MOTIONED BY BOB WILLIS, SECONDED BY R.R. "Dick" HUBERT, TO ACCEPT OFFERS TO PURCHASE TAX FORECLOSURE PROPERTIES; PCT #1, LOT 521 in FORESTERS RETREAT #3 & LOT 644 in FORESTERS RETREAT #3. ALL VOTING YES.
7. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, APPROVE RENEWAL/EXTEND INMATE MEDICAL SERVICES CONTRACT, 6 MONTHS. ALL VOTING YES.
8. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, APPROVE RENEWAL OF AGREEMENT WITH HARRIS COUNTY FOR AUTOPSY SERVICES. ALL VOTING YES. (SEE ATTACHED)
9. MOTIONED BY BOB WILLIS, SECONDED BY R.R. "Dick" HUBERT, TO TABLE ITEM#9 "CONSIDER APPROVAL OF SHERIFF'S REQUEST TO SUBMIT FUNDING APPLICATION FOR COPS MORE 2001 PROGRAM." ALL VOTING YES.
10. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY R.R. "Dick" HUBERT, TO APPROVE LOCAL EMERGENCY PLANNING COMMITTEE DEVELOPMENT GRANT REQUEST TO TEXAS DEPARTMENT OF HEALTH. ALL VOTING YES.

11. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO TABLE ITEM #11 "CONSIDER APPOINTMENT OF CITIZENS ADVISORY COMMITTEE FOR REDISTRICTING."
12. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO APPROVE "ORDER" DECLARING SURPLUS PROPERTY, FOR ANNUAL AUCTION SALE ON APRIL 7th - IN CORRIGAN.
ALL VOTING YES. (SEE ATTACHED)
13. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, APPROVAL OF CONTRACT FOR LANDMAN SERVICES RELATING TO TITLE SEARCH FOR POLK COUNTY SCHOOL LANDS IN THROCKMORTON & BAYLOR COUNTIES.
ALL VOTING YES. (SEE ATTACHED)
14. MOTIONED BY BOB WILLIS, SECONDED BY R.R. "Dick" HUBERT, APPROVAL TO ACCEPT CERTAIN ROADS IN TWIN HILLS COVE SUBDIVISION (PRECINCT #2) FOR COUNTY MAINTENANCE, AS FOLLOWS;
DEER RIDGE DRIVE - 4,224 FT. & FOX RUN - 550 FT.,
CONTINGENT UPON PROPERTY OWNER FUNDING OF COST ASSOCIATED WITH MEETING MINIMUM ROAD REQUIREMENTS.
ALL VOTING YES.
15. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, TO APPROVE BUDGET AMENDMENTS #2001-12.
ALL VOTING YES. (SEE ATTACHED)
16. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, APPROVAL & PAYMENT OF BILLS (BY SCHEDULES) PLUS ADDENDUM.
ALL VOTING YES. (SEE ATTACHED)

DATE	AMOUNT	CHECK NUMBER
March 9, 2001	(\$81.27)	VOID Ck # 156780
March 9, 2001	(\$3,313.82)	VOID Ck # 157292
March 9, 2001	(\$26.25)	VOID Ck #157483
March 9, 2001	\$75,436.68	158107 - 158127
March 12, 2001	\$55,458.59	158128 - 158149
March 13, 2001	(\$6.00)	VOID Ck # 157564
March 13, 2001	(\$100.00)	VOID Ck # 157847
March 13, 2001	\$20,527.61	158150 - 158155
March 15, 2001	\$6,727.96	158156 - 158169
March 15, 2001	\$251,696.44	Electronic Transfer Employee Payroll & W/H
March 16, 2001	\$13,164.56	158170 - 158231

DATE	AMOUNT	CHECK NUMBER
March 20, 2001	213,617.50	158232 - 158422
March 20, 2001	\$3,152.79	Electronic Transfer - Texpool
March 21, 2001	(\$495.00)	VOID Ck # 156343
March 27, 2001	\$31,076.20 \$141.50	Addendum (FY2001) Addendum (FY2000)

17. MOTIONED BY BOB WILLIS, SECONDED BY R.R. "Dick" HUBERT, APPROVAL OF PERSONNEL ACTION FORMS (REVISED LIST). ALL VOTING YES. (SEE ATTACHED)

18. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO APPROVE SHERIFF'S DEPARTMENT REQUEST FOR DRUG SEIZURE FUND EXPENDITURE OF \$ 2,130.00 for K-9 EQUIPMENT. ALL VOTING YES.

19. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, APPROVAL OF AMENDMENT TO COUNTY DRUG TESTING POLICY, ADDING ADDITIONAL TESTING OF HAIR ANALYSIS. ALL VOTING YES. (SEE ATTACHED)

20. MOTIONED BY BOB WILLIS "TO CONSIDER ANY NECESSARY ACTION RELATING TO AN INCREASE IN THE COUNTY'S "OVER 65" HOMESTEAD EXEMPTION - PROPOSING ANY INCREASE OF ANY AMOUNT. DISCUSSION WAS MADE CONCERNING THE FACTS OF MERIT. JUDGE THOMPSON- CALLED FOR A SECOND TO THE MOTION, #1 JUDGE THOMPSON- CALLED FOR A SECOND TO THE MOTION, #2 JUDGE THOMPSON- CALLED FOR A SECOND TO THE MOTION, #3 MOTION DIED FOR LACK OF A SECOND. MOTION - CLOSED.

RECESS - REGULAR SESSION - AT 11:00 A.M.

COURT WILL RE-CONVENE AT 2:00 PM - FOR EXECUTIVE SESSION.

EXECUTIVE SESSION - 2:00 P.M.*

*DISCUSSION OF PERSONNEL MATTERS AS AUTHORIZED BY GOV'T CODE, SEC. 551.074.

EXECUTIVE SESSION - CLOSED AT 3:00 P.M., MOVING INTO OPEN SESSION.

21. MOTIONED BY R.R. "Dick" HUBERT, SECONDED BY BOB WILLIS, TO
ADJOURN COURT THIS 27th DAY OF MARCH 2001 AT 3:01 P.M.
ALL VOTING YES.


JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:

BARBARA MIDDLETON, COUNTY CLERK

C:\WP51\COMMCRT.2001\MAR27.WPD

#3(A)



PROCLAMATION

***Honoring the Goodrich "Hornets" as State Champions
Class 1A Div. II - 2001***

WHEREAS, the Goodrich High School Varsity Boys Basketball Team; Johnathan Brown, Tim Grant, Joe Henderson, Randy McGowen, Robert Roth, Josh Venson, Jeremy Walker, Darryl Woods and Michael Wright, under the direction of Coach Lester L. King, obtained the coveted State Championship / Class 1A Div. II for the 2000-2001 season; and

WHEREAS, This exemplary achievement was reached through the skill, commitment and teamwork of the players, the leadership and direction of the Coaching Staff and the continued support from Students, Faculty, and Friends of GISD; and

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Members of the Polk County Commissioners Court, do hereby recognize and commend the achievement of the Goodrich Hornets Team Members, Coach Lester L. King and the Goodrich Independent School District.

FURTHER, BE IT PROCLAIMED that, on behalf of the people of Polk County, this Court offers congratulations and appreciation for a job well done.

PROCLAIMED AND SIGNED this the 27th day of March, 2001.

John P. Thompson
County Judge, Polk County, Texas

Robert C. "Bob" Willis
Commissioner, Precinct 1

Bobby Smith
Commissioner, Precinct 2

James J. "Buddy" Purvis
Commissioner, Precinct 3

R.R. "Dick" Hubert
Commissioner, Pct. 4

#3 (b)

RESOLUTION
of the
POLK COUNTY COMMISSIONERS COURT

Recognizing the Service of
Quentin Purvis

WHEREAS, Quentin Purvis began his service to Polk County on January 1, 1983, serving in the Polk County Sheriff's Department and retiring this year from the Polk County District Attorney's Office; and

WHEREAS, throughout his 18 year career, Quentin has been a valued Employee who has provided the Citizens of Polk County the benefit of his skill, knowledge and loyal service; and

WHEREAS, in his position with the Sheriff's Department and as an Investigator with the District Attorney's Office, Quentin has faithfully administered his duties and provided an immeasurable contribution to the operation of both Departments; and

WHEREAS, Upon his retirement, The Commissioners Court of Polk County wishes to recognize the exemplary service and notable contribution Quentin Purvis has made during his employment with Polk County;

NOW, THEREFORE, BE IT RESOLVED,

that this Resolution be entered into the official record of the Court, recognizing the quality of public service provided by Quentin Purvis to the Citizens of Polk County, Texas and offering the sincere appreciation and gratitude of this Commissioners Court.

SIGNED AND ENTERED, this the 27th day of March, 2001.



John P. Thompson, County Judge

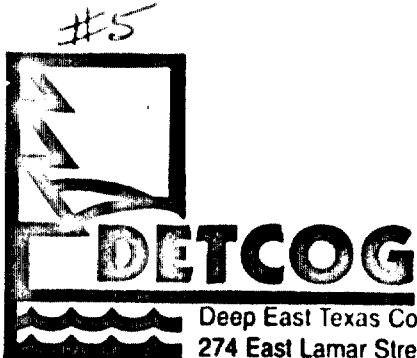
Bobby Smith, Comm. Pct. 2

James J. "Buddy" Purvis, Comm. Pct. 3

Attest;

Barbara Middleton, County Clerk

R. R. "Dick" Hubert, Comm. Pct. 4



Deep East Texas Council of Governments and Economic Development District
274 East Lamar Street • Jasper, Texas 75951 • 409/384-5704 • FAX 409/384-5390 • TDD 409/384-5975

WALTER G. DIGGLES

Executive Director

TO: Honorable Joe Adams, San Jacinto County Judge
Honorable Joe Berry, Angelina County Judge
Honorable Truman Dougharty, Newton County Judge
Honorable Joe Folk, Jasper County Judge
Honorable Curt Goetz, San Augustine County Judge
Honorable Sue Kennedy, Nacogdoches County Judge
Honorable Jack Leath, Sabine County Judge
Honorable Jerome Owens, Tyler County Judge
Honorable John Thompson, Polk County Judge
Honorable R.C. "Chris" von Doenhoff, Houston County Judge
Honorable Floyd "Dock" Watson, Shelby County Judge

FROM: *VB* Van Bush, 9-1-1 Program Coordinator

SUBJECT: Transfer of Ownership of Addressing/Addressing Maintenance Equipment

DATE: January 31, 2001

As you are probably aware, the Interlocal Agreement for Addressing/Addressing Maintenance between your county and DETCOG allows for the Transfer of Ownership of equipment purchased by or for your county's rural addressing project. Attachment C to the Agreement specifies that DETCOG will transfer ownership of such equipment to your respective county. Enclosed you will find Attachment D (Transfer of Ownership Form) for your review and signature, as well as an inventory sheet of all addressing/addressing maintenance equipment currently possessed by your county. If you elect to execute the option of receiving ownership of such equipment under the terms of the Agreement, please sign the form and return to our office. Attachment D will become part of the current Interlocal Agreement for Addressing/Addressing Maintenance between your county and DETCOG.

If you have any questions or need additional information, please contact me at 409-384-5704.

ENCLOSURES

C: Walter G. Diggles, Executive Director

RECEIVED

FEB 05 2001

POLK COUNTY JUDGE

Serving Angelina, Houston, Jasper, Nacogdoches, Newton, Polk, Sabine, San Augustine, San Jacinto, Shelby, Trinity, Tyler counties
Equal Opportunity Employer



**Attachment D
Transfer of Ownership Form**

As stipulated in Article 3: Program Deliverables- 9-1-1 & Addressing Equipment & Data, the RPC shall document all transfers of ownership of equipment between the RPC and Local Government.

Indicate the appropriate classification:

Transfer Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory #:	Current Assignee:
Property Description: <i>8 Pen Plotter</i>	Location:
Serial #:	Signature:
Acquisition Date:	Date:
Acquisition Cost:	New Assignee: <i>Folk County</i>
Vendor:	Location: Office of Emergency Management 207 W. Mill
Invoice #:	Signature: <i>John P. Stamps</i>
Purchase Order #:	Date: February 27, 2001
Condition of Property:	Proceeds, if any: <i>N/A</i>

Comments:

Action Recommended by: _____
Title: _____
Date: _____

Approved by: *[Signature]*
Title: 9-1-1 Program Coordinator
Date: _____

Disposition of Lost Property shall require approval by agency head.

Approved by: _____
Title: Executive Director
Date: _____

**Attachment D
Transfer of Ownership Form**

As stipulated in Article 3: Program Deliverables- 9-1-1 & Addressing Equipment & Data, the RPC shall document all transfers of ownership of equipment between the RPC and Local Government.

Indicate the appropriate classification:
 Transfer Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory #:	Current Assignee:
Property Description: <i>80386-33 Personal Computer</i>	Location:
Serial #:	Signature:
Acquisition Date:	Date:
Acquisition Cost:	New Assignee: <i>Polk County</i>
Vendor:	Location: Office of Emergency Management 207 W. Mill
Invoice #:	Signature: <i>John S. Stoupe</i>
Purchase Order #:	Date: February 27, 2001
Condition of Property:	Proceeds, if any: <i>N/A</i>

Comments:

Action Recommended by: _____
 Title: _____
 Date: _____

Approved by: *Van G...*
 Title: *9-1-1 Program Coordinator*
 Date: _____

Disposition of Lost Property shall require approval by agency head.

Approved by: _____
 Title: **Executive Director**
 Date: _____

**Attachment D
Transfer of Ownership Form**

As stipulated in Article 3: Program Deliverables- 9-1-1 & Addressing Equipment & Data, the RPC shall document all transfers of ownership of equipment between the RPC and Local Government.

Indicate the appropriate classification:

Transfer Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory #:	Current Assignee:
Property Description: <i>Software ArcView™, Windows 3.1</i>	Location:
Serial #:	Signature:
Acquisition Date:	Date:
Acquisition Cost:	New Assignee: <i>Polk County</i>
Vendor:	Location: Office of Emergency Management 207 W. Mill
Invoice #:	Signature: <i>John P. Steuwer</i>
Purchase Order #:	Date: February 27, 2001
Condition of Property:	Proceeds, if any: <i>N/A</i>

Comments:

Action Recommended by: _____

Title: _____

Date: _____

Approved by: *[Signature]* _____

Title: 9-1-1 Program Coordinator

Date: _____

Disposition of Lost Property shall require approval by agency head.

Approved by: _____

Title: Executive Director

Date: _____

POLK COUNTY
9-1-1 Rural Addressing Project

VOL. 47 PAGE 403

Regional System Coverage: Polk County
County Judge: Hon. John Thompson
Telephone Number: 409/327-6813

Regional Council: Deep East Texas Council of Governments
409-384-5704, Everette Alfred - 911 Director

Qty.	Description	Location	Product Serial #	Inventory Tag #
1	80386-33 Personal Computer			
1	8 Pen Plotter			
1	ArcView TM Software			
1	Windows TM Software(Rev.3.1)			

Equipment inventoried by: Jeff Adams, DETCOG Date: _____

AGREEMENT WITH HARRIS COUNTY FOR AUTOPSY SERVICES

Agreement is subject to Harris County Commissioners Court approval and will be placed on the next Polk County Commissioners Court Agenda for reconsideration should the terms of the agreement change.

#12



COPY

**ORDER
OF THE POLK COUNTY COMMISSIONERS COURT**

Designating "Surplus Property".

WHEREAS, in a regularly called meeting of the Polk County Commissioners Court held March 27, 2001, the following items described within the listing attached hereto as Exhibit "A" were determined to be "Surplus property", as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151.

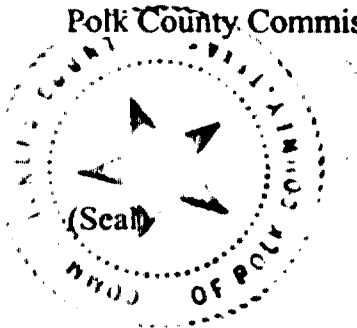
THEREFORE, the aforementioned items are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction, as authorized by Local Government Code, §§263.152, to be held on April 7, 2001 at 10:00 a.m. at the Precinct 3 Barn in Corrigan, Texas.

John P. Thompson, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on March 27, 2001.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.



Barbara Middleton, County Clerk
Polk County, Texas

POLK COUNTY
 INVENTORY LISTING
 COUNTY SURPLUS PROPERTY AUCTION

Department: TAX OFFICE

ASSET TAG NUMBER
 (located in 4th column of asset report)
 FILE NUMBER 910495-00001

ASSET DESCRIPTION

SERIAL LINK NUMBER

Location
 (Physical location and/or office for reporting asset)

01049900036	ROYAL TYPEWRITER	53406240	TAX OFFICE BREAKROOM
00000002093	ROYAL 505 TYPEWRITER	61004506	" "
00000002090	SHARP COMPET CALCULATOR	31004991	" "
00000002318	TELEPHONE		" "
00000002095	SHARP CALCULATOR	5168631	" "
00000005127	SHARP CALCULATOR	6008944	" "
00000002157	SHARP CALCULATOR	3D018068	" "
00000002114	DESK CHAIR		" "
00000002085	DESK CHAIR		" "
00000002324	DESK CHAIR		" "
N/A	DESK CHAIR		" "

Item #	Description (Include Brand, Make/Model, etc.)	Serial # Vol/Equip VIN#	County Inventory # (If available)
1	Green Vinyl Chair		386
1	Orange Vinyl Chair		2547
1	Orange Cloth Chair		
1	Lime Vinyl Chair		387
1	Orange Vinyl Chair		2550
1	Orange Vinyl Chair		2546
1	Orange Vinyl Chair		2545
1	Orange Vinyl Chair		2549
1	Orange Cloth Chair		2551
1	Orange Vinyl Chair		2648
1	Secretary Chair		
1	Orange Cloth Chair		
1	Brown Vinyl Couch		
1	Chev - 1 Ton Truck '84	1GBGC34M2EV13008	5156
1	Ford - 1 Ton Truck '81	1FDJF3720BUA53832	2529
1	Flathed Trailer - 16ft		2560 2560
1	3 point John Deere 6ft Mower		2563

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

DH1# Processing

Item # (cont. # from prev. pg.)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN #	County Inventory (If available)
1	486 P.C.	NA	0544
2	Acer Open PC	DA7B4005347	05118
3	AMD K5 PC	NA	05103
4	DTK PC	5486601	02062
5	486 PC	NA	00470
6	486 PC	0382	0119
7	486 PC	00531	05402
8	486 PC	NA	NA
9	IBM 3864 Modem	21612	04258
10	IBM 3864 Modem	23-63684	02773
11	PC Monitor (color)	ECD62309607	NA
12	PC Monitor (color)	507KC00208	0473
13	PC Monitor (color)	M3T564300708	05004
14	PC Printer (Dot Matrx)	310400002000	11596
15	PC Monitor (color)	CANKU06B17259	05790

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

Museum Items for
County Surplus Sale

- Library Bldg. { 1 Free-standing Case
- 7 wall Cases - 1 without glass front.
- 1 large Center Case (walk-in) no glass
- 1 Conference Table w 4 chairs
- Museum { Stack Set of Chairs / 13
- Electric typewriter (Royal)

Standa DeBinger
Pike Co. Museum
327-8192

VOL. 47 PAGE 418

FAX

Date 3/6/01

Number of pages including cover sheet 1

TO: County Auditor
Attn: Shirleen Cowan

FROM: Charlene Faulkner
Polk County Waste
Management Center
P.O. Box 528
Leggett, Tx 77350

Phone 936 327-6811

Fax Phone 936 327-6898

Phone 936 327-6829

Fax Phone 936 398-2848

CC:

REMARKS: Urgent For your review Reply ASAP Please Comment

This is a list of items for the Surplus equipment list.

Terex 27 Ton off road truck Ser # A4221035

88 Dodge Dakota 1/2 Ton Pickup truck Ser # 4965

Compaq Presario Monitor Ser # 5820-730AG19WC785

CPU Ser # 2600033535

CPU Ser # 1749-8171715

Computer Keyboard Ser # 1754-J9444623929

Polk County Maintenance Engineering

Hwy 59 North P.O. Box 523 Leggett, Texas 77350

Fax

*Polk County Maintenance Engineering
Telephone (936) 327-6808 or 398-5031
Fax: (936) 398-5154*

**Date: 3/8/01
To: Shirleen, Auditor Office
From: Mary, Maintenance Engineering
Subject: County Surplus Auction**



of Pages (incl. Cover): 1

COMMENTS:

**Inventory list and county number for the County Surplus Auction:
Trailer & Generator- 000005954**

Truck -000005886 1987 Ford F250

Drill -000006072

Monitor-00000622

Printer- S/N TH9511274H

Keyboard- 000005260

Mouse-000005258

Yellow Trailer-Carrier King/Model 2000/Ser#20195A/Tag 985-775

Thanks,

Mary

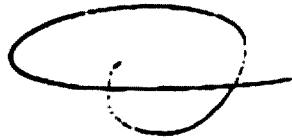
VOL. 47 PAGE 420

Polk County Maintenance Engineering

Hwy 59 North P.O. Box 523 Leggett, Texas 77350

Fax

*Polk County Maintenance Engineering
Tel:phone (936) 327-6808 or 398-5031
Fax (936) 398-5154*



**Date: 3/9/01
To: Shirleen, Auditor Office
From: Mary, Maintenance Engineering
Subject: County Surplus Auction (old hospital equipment)**

of Pages (incl. Cover): 2

COMMENTS:

Thanks,

Mary

Description	PC# Serial	
HP Fax-900	JPA4408863	
Desk		1363
Portable EKG		200
Clinifuge		
Bed Table (7)		
End Table (5)		
Computer	2030-K4	
Blood Pressure		
Monitor	MB-30100888	
Monitaor	7BM749074I	
TV Stand		
Printer Data General		689300095
Bed (15)		
Baby Bed		
Oxygen Cart		
Desk		
Desk		1104
Desk		1002
File Cabinet		1088
File Cabinet		1142
File Cabinet		
Air Compressor	AHAK00166	
Hospital Bed		158
Respirator		222
Nebulizer		1496
Potty Chair		
Hospital Bed (x3)		
Baby Bed		
Portable X-Ray (KCD-12MC)		
Bed Side Tray		
Desk		1137
Rocker/ Recliner		
Gurney		
File Cabinet		1003
File Cabinet		
Portable EKG (passport)	15363-K4	
Desk		
Night Stand		
Computer		1107
4Dr Dresser		1169
Multi-Image Camera (RT36)		1163

R + B #3

VOL.

47 PAGE 422

CS 1

02/29-00 09:44 109 227 6891 POLK CO. JUDGE *** RB-PTS-CORRIGAN 2003/003

Qty Item # (cont. # from prev. pg.)	Description (Include Brand, Make/Model, etc.)	Auction	Serial # Veh/Equip VIN#	County Inventory # (if available)
1	Nokia bag plier	April 2001	15402793584	000001321
1	mini track ball mouse		20039	6156230220
1	bucent telephone 2 line		C5050063617	
1	bucent telephone 2 line		C5050013017	000005167
1	Dsh Kosh 1978 20 ton			000006140
1	1969 Chrysler lowboy land trailer belongs to Dsh Kosh		153	000006141
1	1978 Mack dump Trk		R6865T21748	0000013041
1	International Tractor Model F-981c			000006524
1	Ston axle G-I Trk w/ 5th wheel		9624-10713	000006532
1	Terrain King boom mowers only	BA-39		
1	leve Dump Trk GI		05A9247101 23125	000005678
1	Dump Trk axle GI		952311603	000001773
1	Dump Trk 1981 Ford		1F0NF7DHC DA0579	000001363
1	1985 Chev 4wd 3/4 ton Plym for Parts		1CGCHD343 9FE3632	000001435
1	1983 Ford 9000 dump w/ Davis Bed		1F0H903DVA 34807	000001414
1	1982 Genie 4 door 1 ton Ply		1GCHC33J1C 512792	000001313
1	Wallace Gentry 10 ton A-frame w/ hoist	W45097908 27656	345461683656	
	441 bucket for loader	no bucket for loader		

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

R+B#3

02/29/00 09:44 2109 227 6891 POLK CO. JUDGE *** RB-PTJ-CORREAN 2003/003

Item # (cont. # from prev. pg.)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN #	County Inventory # (If available)
1	Stainless Steel Chilling table	419	GSC
1	Steam table	415X	GSC
1	Steam table		GSC
1	Br mise flexible exhaust Pipe galvanized		
3	pallets of ceiling tile VFW		
1	Hobart battery charger 725H3-18 model	190050230	
1	1984 Chev 4x4 3/4 ton P/u	1GCGD345X EF 36387	00000 1960
2	Steel Tool boxes for P/u trucks		
1	1964 40# flat bed trailer	8520	0100006518
1	1984 Chev 3/4 ton 4 wheel drive P/u	1GCGD3454 FF 30100	00000 1333
1	1984 Chev 1 ton 4 wheel drive P/u	1GCHD3451E F 35948	00000 1422
1	3406 Caterpillar engine	70V36097	
1	Detroit Engine	DTD0638216 2261301	GSC
1	Radiator for Dshkosh		
1	Miller DC Arc welder Model CP-300		
1	3208 car engine	32Y76271	
1	D903C Cummings engine	37118344	
1	Byonic Blade	2210172	01503-6042

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

R4B #3

Item #	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN#	County Inventory # (If available)
1	Scatter frame no numbers on frame		
	Misc Tires		
	Rims for small tires		
1	D&W winch off D&W model 1P626		
2	sets of truck ramps		
2	chain hoist		
1	D&W Trimmer		
1	Push mower		
1	Push mower		
	Misc hydraulic cylinders		
1	4 cylinder Wisconsin engine with A frame		
1	Generator pack		
40	New goodyear 11.00R24 tires		
1	New bridge stone 385-95R24 tires		
1	1 1/2 ft mower	1147	000001354
1	1982 GM 3/4 TPU 2 door	1976C24J1E157072	00001407

Surplus/Storage

Item # (Serial # from prev pag)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN#	County Inventory # (if available)
1	IBM Personal System Color Display	-	0502
2	Zenith 286 2110 Auscon Programing H/Ws	305011829	000000456
3	Royal Typewriter	43041200 43041200	000000535
4	Ken Sonic Monitor	3314735044	
5	ATune Monitor	53492560	
6	Compaq Computer Keyboard	020114654506	000005072
7	Royal Typewriter	53031333 53031333	00003844
8	Key-Tronic Keyboard	098310473	000006330
9	IBM Teido Printer	10024970	000002845
10	ATI Answering System	1310 88327 BC	
11	AmiSonic base (Printer)	41MRND 12101	000000204
12	Keutronic Keyboard	1983014231	000006122
13	Sharp Electer Calculator	42015957	000000400
14	Lavie	51810270	000000503
15	Sharp Comput Calculator	42001774	000000416
16	Harris Lavie	33648	
17	Lavie Telephone Secanding adapter	009510	000000416
18	Portable outlet	10188	

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

Surplus / Storage

682

Item # (col. # from prec. pg.)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN #	County Inventory # (if available)
19	VHS Video Cassette Player	FCC ID B17A11000	
20	Blue chair	2952	00000450
21	Red chair	2952	2923
22	Buyer's Chair	2952	00003179
23	Black Chair	2952	3333
24	Royal Tyre Machine	53330974	00005983
25	Black chair	2952	00003630
26	Black chair	46614	
27	Black Chair	34174	
28	Black Chair	34174	
29	Red Chair	219022	
30	Black Chair	711000	
31	Black Chair	46614 (70)	
32	Gray Chair		
33	Electronic Telephone System	9195	
34	Power Supply assembly MAB/EP5A-104	8717517	
35	TOSHIBA Electric Keyboard system Model EXT-102	859	
36	Model EXT-103	B.1	

Surplus / Storage

pg 3

Item # (cont. # from prev. pg.)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN#	County Inventory # (if available)
37	Mdnl EXT-103	AD	
38	Mdnl EXT-102	AK7	
39	Lauier Model P95	336148	
40	EQUUS satellite locator	3380 3380	5752
41	FEU EANSAT satellite Receiver	5787 15002695	5751
42	Motorola Phone Equip	E003EEFG	00006422
43	Dispatch	4144181 4144181	2629
44	Pogency walkie radio	41840143 41840143	2681
45	Lafayette LM-100 CB Radio	6025	5750
46	OKT Phones	2222 FCC 12825um903	2713
47	Computer GET 386 DX CPU Unit	995	Urene 0973
48	Brown adjustable table		1123
49	Brown adjustable workstation table		1125
50	Brown wooden desk		3782
51	Brown wooden desk		3785
52	Wooded Desk		1019
53	EPSON Printer	1622	641
54	Power Buxter	9909L-017728	

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

Surpluses / Storage

PS (4)

Item # (Serial # from prior pg.)	Description (Include Brand, Make/Model, etc.)	Serial # Veh/Equip VIN #	County Inventory # (If available)
55	Yellow Paper Scales		1482
56	Hobart Dishwasher	271031735	4148
57	Small wooden Table		00002032
58	TWO Metal Desk		0991
59	meta Red chair		3667
60	Red green chair		1540
61	Rider Holder		711
62	File cabinet		6769
63	File cabinet		6770
64	File cabinet		6771
65	Monitor ARM		6012 6010
66	Monitor ARM		6012
67	Monitor ARM		6013
68	Hi Back Black Chair - RABY		
69	Red Chair - (Subsequent purchase over time)		
70	File Cabinet - BSC		00005766
71	File Cabinet - BSC		00006767
72	File Cabinet - BSC		00006768

POLK COUNTY SURPLUS SALE (APRIL 1, 2000)

#13

JIM BURGIN & ASSOCIATES, INC.

March 5, 2001

Mr. Ed Norwood
 Cotton, Bledsoe, Tighe, & Dawson
 1415 Louisiana Suite 2100
 Houston, Texas 77002-7351

Re: Title Search on Polk County's Acreage in Baylor and Throckmorton, Counties, Texas.

Dear Mr. Norwood:

Pursuant your request, Jim Burgin & Associates, Inc., ("Contractor") will provide a qualified Oil, Gas Landman to research the Real Property Records of Baylor and Throckmorton Counties for interest owned by Polk County ("Client"). Contractor shall research the records to determine the following:

(Please circle the information requested)

Surface: ~~Yes~~ or **No**
 Minerals: ~~Yes~~ or No
 Status of the Minerals:
 Open Acreage: **Yes** or No
 Leased Acreage: ~~Yes~~ or No
 Lease Hold Owners: ~~Yes~~ or No
 Held by Production: ~~Yes~~ or No
 Operator: **Yes** or No
 Other: _____

Contractor's rates for services rendered are as follows:

Day Rate: \$325.00 per day (8 hours)
 Milage: \$0.35 per business mile driven
 Meals: \$25.00 per day
 Business Expenses: Actual receipted expenses; ie Motel, Abstract Use Fees, Photocopies, Telephone, Maps etc

P. O. Box 395
 Fulshear, Texas 77441-0395

Phone: 281-346-1584
 Fax: 281-346-2307
 Email: jim@jmburgin.com

Mr. Don Sikes, an Independent Contractor for Contractor will be conducting the title research. Mr. Sikes has been an Oil, Gas Land man for approximately 21 years and has done Contract work for Contractor since 1994. Mr. Sikes has prepared numerous title runsheets for an Attorney Title Opinions.

Contractor shall submit Contractors Invoices bi-monthly (1st and 16th of each month) showing days billed for services rendered, and copies of all business expenses. All invoices are due and payable in Fulshear, Texas within 14 working day from date of receipt.

Sincerely yours,



Ann Burgin

Agreed to and accepted this 27th day of March, 2001.

Polk County


Judge John P. Thompson

Fund Account	Description	Increase	Decrease	Comments	Original Budget	Amended Budget	Net Change
010-370-150	Sale of Assets	-19,600.00			0.00	22,000.00	22,000.00
010-390-560	Loan Proceeds	-183,327.95		Vehicles traded in Time Warrant for Vehicles	0.00	183,327.95	183,327.95
010-560-573	Capital Outlay	202,827.95		Purchase Vehicles			0.00
010-342-600	Insurance Premium Reimbursement	-19,505.00		Reimbursement from TAC on insurance	0.00	25,255.91	25,255.91
010-401-352	Commissioner Court Contingencies	9,505.00			54,500.00	47,248.67	-7,251.33
010-409-493	Public Officials Liability	5,000.00			26,000.00	23,653.00	-2,347.00
010-560-480	Bonds/Liability Insurance	5,000.00			45,000.00	39,739.30	-5,260.70
010-401-352	Commissioner Court Contingencies	6,541.37	6,541.37	Courthouse Study	54,500.00	40,707.30	-13,792.70
010-401-530	Capital Projects/Courthouse Study			To cover expenses	50,000.00	57,058.33	7,058.33
010-342-605	Sheriff State Training Money	-5,587.24			5,500.00	5,587.21	87.21
010-560-428	Special Training	5,587.24		State Funding	0.00	5,587.21	5,587.21
010-409-312	Office Supplies	750.00	750.00	Transfer to Department	65,000.00	3,425.00	-61,575.00
010-450-315	Office Supplies	40.00		Increase funds	0.00	4,775.00	4,775.00
010-450-423	Telephone			To cover mobile phone costs	0.00	40.00	40.00
010-450-572	Office Equipment	40.00	40.00		5,000.00	4,960.00	-40.00
010-489-427	Travel/Training	35.00	35.00	To cover additional dues	3,000.00	2,965.00	-35.00
010-489-481	Dues	35.00		TSAA dues	1,115.00	1,150.00	35.00
010-511-450	Repair/Replacement Bldgs.	5,225.00	5,225.00	To cover capital expenditures	83,700.00	74,179.31	-9,520.69
010-511-573	Capital Outlay			Air Handler at TDH and Temporary Facility	10,000.00	31,374.60	21,374.60
010-489-330	Furnished Transportation	100.00	100.00	Estabish Automotive Maintenance line item	1,200.00	1,100.00	-100.00
010-510-330	Furnished Transportation	300.00	300.00		4,000.00	3,700.00	-300.00
010-511-330	Furnished Transportation	3,600.00	3,600.00		80,000.00	76,400.00	-3,600.00
010-560-330	Furnished Transportation	300.00	300.00		3,500.00	3,200.00	-300.00
010-695-330	Furnished Transportation	1,000.00	1,000.00		72,000.00	71,000.00	-1,000.00
032-565-330	Furnished Transportation	300.00	300.00		2,500.00	2,200.00	-300.00
051-645-331	Furnished Transportation				0.00	5,700.00	5,700.00
010-511-454	Automotive Maintenance			sub-total			
		5,700.00	18,291.37				
		18,291.37					

Approved By: 
Date: 3/27/01

Approved By: 
 Date: 3/27/01

POLK COUNTY
 By: Bai Lew, County Auditor

BUDGET REVISION
 #2001-12

March 27, 2001

015-390-621	Loan Proceeds	-3,410.00			0.00	9,860.00	9,860.00
015-621-571	Road Machinery/Equipment	3,410.00			0.00	3,410.00	3,410.00
015-369-200	Material Reimbursement	-1,344.00			0.00	64,275.70	64,275.70
015-370-150	Sale of Assets	-18,500.00			0.00	18,500.00	18,500.00
015-390-622	Loan Proceeds	68,175.00			0.00	68,175.00	68,175.00
015-622-339	Construction Materials	1,344.00			82,000.00	146,275.00	64,275.00
015-622-573	Capital Outlay	86,875.00			0.00	86,875.00	86,875.00
015-623-300	Uniforms		200.00	To cover expenses	2,500.00	1,897.67	-602.33
015-623-315	Office Supplies		175.00	To cover expenses	0.00	944.56	944.56
015-623-330	Fuel/Oil	599.71		To cover expenses	35,000.00	24,832.31	-10,167.69
015-623-337	Material/Supplies		477.03	To cover expenses	10,000.00	7,146.30	-2,853.70
015-623-339	Construction Material		535.83	To cover expenses	27,800.00	16,299.56	-11,500.44
015-623-334	Tires/Tubes		891.74	To cover expenses	10,000.00	5,494.74	-4,505.26
015-623-456	Parts & Repairs	1,751.23		To cover expenses	20,000.00	48,056.13	28,056.13
015-623-490	Miscellaneous		71.34	To cover expenses	77.61	6.27	-71.34
047-330-575	State Revenues	-777.06		State Funds Received	0.00	777.06	777.06
047-478-427	Investigator Training	777.06		State Funds Received	0.00	777.06	777.06
051-645-333	Raw Food	1,000.00		To cover expenses	200,000.00	194,000.00	-4,000.00
051-645-454	Vehicle Repairs	3,350.94		To cover expenses	1,000.00	2,000.00	1,000.00
			3,350.94	sub-total			
				Total			
		<u>21,642.31</u>					
			<u>21,642.31</u>				

NOV 19 1988

SPY 10174111 09 OF 2011 11319 82
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***

***** 319 82

D & L ASSOCIATES
P. O. BOX 1151

MINNEAPOLIS MN 55480-1151

CHECK # 15272

010-695-374 GENERAL FUND 319 82
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***

*** VOID ***
*** VOID ***

E4

RAYBURN HILLS GROCERY

P. O. BOX 403
CORRISSAN TX 75939

010-228-000

GENERAL FUND

*** VOID ***
*** VOID ***
*** VOID ***
*** VOID ***

John H. Thompson

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	13,799.95
015 ROAD & BRIDGE ADM	10,415.16
032 ENVIRONMENTAL SERVICES	51,083.57
051 AGING DEPT	138.00
TOTAL OF ALL FUNDS	75,436.68

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT



W. H. LAW

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	8,602.07
015 ROAD & BRIDGE ADM	207.68
027 SECURITY FUND	25.20
032 ENVIRONMENTAL SERVICES	89.20
049 DISTRICT ATTY HOT CHECK FUND	195.67
061 DEBT SERVICE FUND	43,510.20
088 JUDICIARY FUND	1,526.57
090 DRUG FORFEITURE FUND	1,302.00
TOTAL OF ALL FUNDS	55,458.59

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W. H. LAW

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE




CHECK # 157564

BANK ACCT: MAIN 03/13/2001 \$6.00
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***
*****6 00

NELVA ARMITAGE
RT. 6 BOX 1246
LIVINGSTON TX 77351

CHECK # 157564

010-435-485 GENERAL FUND 1/22/0 6.00
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***
*** VOID *** VOID *** VOID *** VOID *** VOID *** VOID *** VOID ***

John P. Thompson

BANK OF AMERICA
 *** VOID ***
 *** VOID ***
 *** VOID ***
 *****100 00

GREGE COUNTY CONSTABLE
 1078 E. COMMERCE STREET
 BLADEWATER 75447

*****100 00

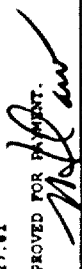
CIO-225-831 GENERAL FUND
 *** VOID ***
 *** VOID ***
 *****100 00

John H. Thompson

SCHEDULE OF BILLS BY FUND

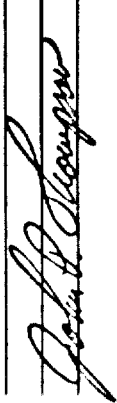
FUND DESCRIPTION	DISBURSEMENTS
051 AGING DEPT	20,527.61
TOTAL OF ALL FUNDS	20,527.61

THE PRECEDING LIST OF BILLS PAYABLE HAS REVIEWED AND APPROVED FOR PAYMENT.



V. M. LAW

COUNTY AUDITOR



JOHN P. THOMPSON

COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	2,933.44
015 ROAD & BRIDGE ADM	981.47
027 SECURITY FUND	30.00
032 ENVIRONMENTAL SERVICES	215.55
051 AGING DEPT	25.00
101 ADULT SUPERVISION	1,490.45
108 CCP - SURVEILLANCE	288.01
109 SPECIALIZED CASELOAD CCP	83.34
184 JUVENILE PROBATION	161.34
185 CCAP - JUVENILE PROBATION	519.36
TOTAL OF ALL FUNDS	6,727.96

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W. E. LAM

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

W. E. Lam
John P. Thompson

DATE 03/15/2001 ELECTRONIC FEDERAL TAX PAYMENTS VCH011 PAGE 1
REF # VEN # VENDOR NAME AMOUNT
ACH164 FIRST STATE BANK \$63,805.68
ACH165 POLK CO PAYROLL ACCT \$187,890.76
TOTAL AMOUNT \$251,696.46

John P. Thompson

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	11,997.02
015 ROAD & BRIDGE ADM	519.16
032 ENVIRONMENTAL SERVICES	407.06
051 AGING DEPT	241.32
TOTAL OF ALL FUNDS	13,164.56

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED

W. N. LAW

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE


William F. Law

John P. Thompson


SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	169,646.92
015 ROAD & BRIDGE ADM	16,831.99
027 SECURITY FUND	66.96
032 ENVIRONMENTAL SERVICES	13,083.01
040 LAW LIBRARY FUND	1,511.85
049 DISTRICT ATTY HOT CHECK FUND	200.42
051 AGING DEPT	8,650.84
090 DRUG FORFEITURE FUND	76.59
093 CO CLERK RECORDS MGMT FUND	814.00
094 COUNTY RECORDS MGMT FUND	2,734.92
TOTAL OF ALL FUNDS	213,617.50

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.


 W. H. LAW
 COUNTY AUDITOR

 JOHN P. THOMPSON
 COUNTY JUDGE



DATE 03/20/2001 ELECTRONIC FEDERAL TAX PAYMENTS VCH011 PAGE 1
REF # VEN # VENDOR NAME AMOUNT
ACH166 TEXPOOL \$3,152.79
TOTAL AMOUNT \$3,152.79

John P. Thompson

Addendum Schedule of Bills for Court Dated 03/27/01

FY 2001		
Best Air Conditioning	\$ 1,145.00	Tx. Dept. Of Health
Harts Radiators	197.45	RB # 3
Jimmy's Auto Parts	36.99	RB # 3
Mustang Tractor & Supplies	91.26	RB # 3
Rus of Conroe	305.16	RB # 2
Hughes Oil	1,598.50	RB # 2
Thomas Supply	87.00	RB # 2
Livingston Quick Lube	20.95	RB # 2
Atkinson Tire	294.00	RB # 2
Storywright	1,154.00	RB # 2
Datalink	45.00	RB # 2
Mike's Saw & Supply	99.90	RB # 2
Guy's Auto	309.76	RB # 2
Texas Assoc. of Counties	1,125.00	County Judge
Diamond H. Recognition	656.73	County Judge
Cook Land Surveying Ent.	600.00	County Judge
Allison, Bass & Assoc.	210.00	County Judge
BVCAA	8,750.00	County Judge
Davis & Brown	180.00	RB # 2
Barbara Middleton	86.25	County Clerk
Texaco Credit	245.76	Sheriff Dept.
Habitat Suites	140.00	County Clerk
Texas Assoc. of Counties	175.00	Emerg. Mgmt.
Compliance Consortium Corp.	399.00	Personnel
Hyatt Regency	539.55	Sheriff Dept.
Baskins	185.10	Emerg. Mgmt.
Brookshire Bros. Pharmacy	591.72	Indigent Care
Bid Smith	85.00	Tax Office
Burke Center	175.00	County Judge
Shirleen Cowen	75.21	Auditor
Judge Thompson	609.18	County Judge
TCM Contractors	2,250.00	County Judge
First Southwest Company	4,500.00	County Judge
Hughes Oil Company	1,208.83	RB # 3
Anglin Tire	53.00	RB # 3
Cleveland Asphalt	441.32	RB # 3
Viking Office Products	190.25	RB # 3
Delores Swearingen	11.35	RB # 3
Rus of Conroe	155.32	RB # 3
Gap Tractor Parts	204.06	RB # 3
Mustang Tractor & Equipment	220.97	RB # 3
Larry Miller Water Well Svc.	185.50	Waste Mgmt.
Baskin's Dept. Store	120.85	Sheriff Dept.
Transcor America LLC	1,044.27	Jail

Wal-Mart Community BRC

276.51

Aging-Livingston

Total
\$ 31,076.20 ✓

FY 2000

Lube Depo, L.L.C.

\$ 141.50

Jail

Total
\$ 141.50 ✓

#17

DATE: MARCH 09,2001 THROUGH MARCH 27,2001

NO.	EMPLOYEE	DEPT	JOB	TYPE OF	GROUP STEP & WAGE	ACTION TAKEN
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DATE: MARCH 09,2001 THROUGH MARCH 27,2001

NO.	EMPLOYEE	DEPT	JOB	TYPE OF	GROUP STEP & WAGE	ACTION TAKEN
(1)	MARY MCVATT	SHERIFF	#1043 TELECOMMUNICATIONS OPER	LABOR POOL(400)	1141 \$8 56	RECLASSIFY TO FT #1043 TELCOM OPER 1141 \$17,201.78 EFFECTIVE 02/14/01
(2)	BRUCE ANDERSON	WASTE MANAGEMENT	#904 COLLECTION STATION ATTEND.	LABOR POOL (400)	UNCLASSIFIED \$8 15	NEW-HIRE EFFECTIVE 02/28/01
(3)	DONALD DOANE	WASTE MANAGEMENT	#904 COLLECTION STATION ATTEND	LABOR POOL (400)	UNCLASSIFIED \$8 15	RECLASSIFY TO REG.PT (+900) #904 C.S. ATTEND. UNCLASS. \$8.15 EFFECTIVE 02/28/01
(4)	NORMA ALENE EDMONDS	ROAD & BRIDGE PCT. #1	#103 SECRETARY II	REGULAR FULL-TIME	1291 \$18,894.26	RE-HIRE EFFECTIVE 02/28/01
(5)	MICHAEL HART	JAL	#1065 CORRECTIONS OFFICER	REGULAR FULL	1291 \$18,894.26	DISMISSAL EFFECTIVE 02/28/01
(6)	KEVIN ALLEN	JAL	#1063 CORRECTION/TRANSPORT OFF	REGULAR FULL-TIME	1291 \$21,861.22	RESIGNED EFFECTIVE 02/28/01
(7)	GIMMY SANDERS	DISTRICT	#108 DEPUTY CLERK	REGULAR FULL-TIME	102 \$17,201.78	RESIGNED EFFECTIVE 02/22/01
(8)	QUENTIN PURVIS	DISTRICT	#1124 ATTORNEY INVESTIGATOR (HOT CHECKS)	REGULAR FULL-TIME	176 \$27,290.26	RETIRED EFFECTIVE 2/27/01
(9)						
(10)						
(11)						
(12)						
(13)						

ADDITIONAL

#19

POLK COUNTY ALCOHOL AND DRUG TESTING POLICY

SECTION 1. GENERAL POLICY.

Employees are Polk County's most valuable resource, and their health and safety are a serious concern. The county recognizes that drug and alcohol abuse may lead to accidents, decreased productivity, and increased medical expenditures. As a result, the county prohibits the use of alcohol or controlled substances in all county facilities and vehicles. The county also prohibits any employee from arriving for work impaired by or under the influence of alcohol or a controlled substance.

Polk County is committed to maintaining the health and safety of its workers and will not tolerate any drug, alcohol or intoxicant (i.e., inhalants paint gasoline freon, etc.) use which endangers the lives, the health and the well-being of its Employees and the public. Policies relating to alcohol and controlled substances will be strictly enforced.

The purpose for drug and alcohol testing is to promote a drug-free work environment, and to protect the employee who might be impaired by the use of a controlled substance, his or her fellow employees, and the general public, from harm or injury.

Alcohol and/or drug testing will be conducted under the following conditions:

Prior to employment, after an offer of employment has been made, with final employment approval subject to the results of the test;

For reasonable suspicion;

Post Accident, when a Employee is involved in a work related accident requiring medical treatment, lost time or property damage in excess of \$2,000.00; and

Randomly, only for vehicle and equipment drivers covered by United States Department of Transportation guidelines, and in accordance with the Omnibus Transportation Employee Testing Act of 1991.

These policies apply to all Polk County departments, employees, and post-offer employment candidates, with the exception of random testing guidelines as noted in the policies.

SECTION 2. POLICY QUESTIONS.

The county Personnel Office is available to answer any employee questions regarding the

content, scope, applicability, or other matter regarding the county's alcohol and drug testing program.

SECTION 3. DEFINITIONS.

"Alcohol" is defined as the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols, including methyl or isopropyl alcohol. Alcohol use is the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.

"Controlled substances" are defined as drugs or substances listed in the Texas Controlled Substance Act or the Federal Controlled Substance Act, including, but not limited to marijuana, cocaine, narcotics, opiates, opium derivatives, hallucinogens, inhalants, and any other substance having either a stimulant or depressant effect on the central nervous system, such as amphetamines or barbiturates.

"Impaired" is defined as an employee's diminished capacity to perform any duties of the assigned job.

"Under the influence" is defined as the condition existing after the voluntary introduction of any amount of alcohol or controlled substance into the employee's body.

"Safety sensitive function" is defined as any county job duty or responsibility, the performance of which could possibly endanger the employee, his or her coworkers, or the general public, including, but not limited to the operation of county vehicles and equipment.

"Motor vehicle accident" is defined as any incident involving motor driven equipment in which there is damage to a county vehicle, other vehicle, property, or person, and includes:

An accident in which a county employee drives his or her personal vehicle in the course of his or her employment;

An accident which involves a county vehicle.

SECTION 4. APPLICABILITY: MOTOR VEHICLE OPERATORS.

Covered Drivers.

All county employees whose job responsibilities include operating a county vehicle and/or performing safety sensitive functions, requiring that they have and maintain a commercial driver's license (CDL), which includes the operation of a commercial motor vehicle that meets any of the following definitions:

Has a gross combination weight rating of 26,001 or more pounds, inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds;

Has a gross weight rating of 26,001 or more pounds;

Is designed to transport more than 16 passengers, including the driver; or

Is any size transporting hazardous materials requiring placards.

Prohibitions.

Any misuse of alcohol or controlled substances which would affect the performance of a safety sensitive position, including the following:

Reporting for duty or remaining on duty requiring the performance of a safety sensitive function while having an alcohol concentration of 0.04 or greater (a driver who has a breath alcohol content of less than 0.04 and greater than 0.02 shall not be allowed to perform any safety sensitive functions for at least 24 hours);

Being on duty or operating a commercial motor vehicle while the driver possesses alcohol, unless the alcohol is manifested and transported as part of a shipment;

Using alcohol while performing safety sensitive functions;

Performing safety sensitive functions within four hours after using alcohol;

In a situation in which a driver is required to take a post-accident alcohol test, using alcohol within eight hours following the accident, or until the driver undergoes the post-accident test, whichever comes first;

Refusing to submit to alcohol and drug testing required under the Omnibus Transportation Employee Testing Act of 1991, including a post-accident alcohol or controlled substances test, a random alcohol or controlled substances test, a reasonable suspicion alcohol or controlled substances test, or a follow-up alcohol or controlled substances test;

Reporting for duty or remaining on duty requiring the performance of a safety sensitive function when the driver uses any controlled substances, except when he or she is under the direction of a physician who has advised the driver that the substance will not adversely affect the driver's ability to safely operate a commercial vehicle; or

Reporting for duty, remaining on duty, or performing a safety sensitive function if the driver tests positive for controlled substances.

Consequences.

Any employee who violates any of the prohibitions listed above shall be subject to the following consequences:

The county shall remove the employee from the performance of any safety sensitive duties, including the operation of a motor vehicle, and the employee may be subject to disciplinary action up to and including termination;

The county will inform the employee of available alcohol and substance abuse evaluation and control resources;

The employee will be evaluated by a substance abuse professional (SAP) who will determine what assistance, if any, the employee needs to help resolve any problem with alcohol or substance abuse; and

The employee will be subject to return-to-duty alcohol and/or drug testing, as well as follow-up alcohol and/or drug testing after returning to duty.

The Employee will be responsible to participate in rehabilitation as a condition of continued employment.

Costs associated with rehabilitation and subsequent testings are the responsibility of the Employee.

Tests required by the Department of Transportation.

Post Job Offer / Pre-employment testing. Before a county employee performs any safety sensitive function, he or she will be required to undergo testing for alcohol and drugs.

Post-accident testing. Any employee involved in an accident while operating a commercial motor vehicle will be tested for alcohol and drug use within two hours of the accident. The employee involved in the accident must remain available for testing, or the county will consider the employee as having refused to submit to the testing, and will administer disciplinary actions as appropriate.

Random testing. Random alcohol and drug tests will be administered to county employees covered by the Department of Transportation guidelines in the following manner:

Random alcohol tests will be administered at a minimum annual rate of 25 percent of the covered employees; tests may be administered immediately before, during, or immediately following the performance of safety sensitive

functions.

Random drug tests will be administered at a minimum annual rate of 50 percent of the covered employees; tests may be administered at any time that the employee is at work.

Selection for random alcohol and drug testing will be made on a completely random basis from a single pool of employees, using a scientifically valid method of random selection, giving each employee an equal chance of being tested each time a selection is made.

All random tests will be unannounced and will be spread reasonably throughout the year.

If an employee selected for a random alcohol and/or drug test is on vacation or, for alcohol tests, is not actively performing safety sensitive functions, the county may either select another employee or wait until the selected employee returns to work.

Reasonable suspicion testing. The county may require an employee to submit to alcohol and/or drug testing if there is reasonable suspicion that the employee is under the influence of alcohol or controlled substances, based on specific observations of the employee's behavior and appearance.

Characteristics indicating reasonable suspicion may include, but are not limited to the following:

A pattern of abnormal or erratic behavior;

Physical symptoms, such as glassy or bloodshot eyes, slurred speech, unsteady gait, or poor coordination or reflexes;

Odor of alcoholic beverages or controlled substances;

Unexcused absenteeism or tardiness to work or from breaks;

On-the-job accident;

Direct observation of alcohol or drug use or possession; or

Motor vehicle accident.

Information provided by a county supervisor or official trained in the recognition of the signs of substance abuse, or information provided by a credible source on the possession or observed use of alcohol or controlled substances, constitute a basis for reasonable suspicion.

Return-to-duty testing. The county may require an employee covered by the Department of Transportation guidelines to submit to return-to-duty alcohol and/or drug testing following the employee's engagement in prohibited conduct regarding alcohol and/or drug misuse.

Follow-up testing. If it is determined that an employee is in need of assistance in resolving substance abuse problems, the County may require an employee covered by the Department of Transportation guidelines to submit to unannounced follow-up alcohol and/or drug testing as directed by a substance abuse professional (SAP). At least six follow-up tests may be conducted in the first 12 months following the employee's return to work. Follow-up testing may continue for up to 60 months following the employee's return to work. The cost of such follow-up testing shall be paid by the Employee.

SECTION 5. APPLICABILITY: ALL COUNTY EMPLOYEES.

All county employees are covered by the above listed guidelines for alcohol and/or drug testing, with the exception of provisions related to random testing, which apply only to operators of commercial motor vehicles, as specified by the Department of Transportation.

County employees not covered by the Department of Transportation testing guidelines are subject to the following alcohol and/or drug tests, as applicable to each individual circumstance, in accordance with the basis for each test explained above:

Post Job Offer /Pre-employment testing;

Post-accident testing;

Reasonable suspicion testing;

Return-to-duty testing; and

Follow-up testing.

SECTION 6. TESTING PROCEDURES.

Alcohol and Drug Testing procedures shall include urine, hair and breath analysis.

All alcohol tests must be conducted by a breath alcohol technician (BAT), using an evidential breath testing device (EBT) approved by the National Highway Safety Traffic Association (NHTSA).

Results of alcohol tests are interpreted by the BAT immediately following the conclusion of the test.

All drug tests will be conducted by a laboratory certified by the Substance Abuse and Mental Health Services Administration section of the Department of Health and Human Services, in accordance with rigid standards of sample collection and chain of custody procedures established in the Procedures for Transportation Workplace Drug and Alcohol Testing Programs. Collection of samples for urinalysis shall be made by personnel trained and certified by the agency under contract with the County for said testing. Collection of samples for hair analysis shall be made by County personnel designated by the Health & Safety Coordinator and shall be trained and certified in accordance with state standards.

Drug test results will be reported to the county's medical review officer (MRO), who will review and interpret all positive test results.

The county's MRO will contact any employee with a confirmed positive test result for controlled substances with 72 hours of the test, and will explain at that time available options for secondary specimen testing.

The employee's privacy will be protected to the greatest extent possible, taking all individual circumstances into account, in all phases of alcohol and drug testing.

SECTION 7. RECORDKEEPING REQUIREMENTS

Confidential records related to employee alcohol and drug tests will be maintained by the Personnel Office, including records related to the collection process, test results, documentation of drug and alcohol policy violations, and any disciplinary actions resulting from drug and alcohol policy violations.

An employee may review, upon written request to the county, any records pertaining to his or her alcohol and drug tests and related matters.

SECTION 8. LEGAL REFERENCES

These policies have been prepared, and will be administered, in compliance with all applicable state and federal laws and regulations governing drug and alcohol testing policies and procedures.

The following laws and regulations pertain to these policies and apply to Polk County:

U.S. Drug-Free Workplace Act of 1988, as amended;

Texas Workers' Compensation Commission Act, V.T.C.S., Article 8308;

Omnibus Transportation Employee Testing Act of 1991, U.S. Department of Transportation S9 FR 7302-7625; effective date: January 1, 1996); and 49 CFR, parts 382 and 40.